

# Create an Account

Go to the RGB Portal Link:

<https://rgbportal.dca.njoag.gov/>

1. Please click "Create an Account"

The screenshot shows the top navigation bar of the New Jersey Division of Consumer Affairs website. It includes the state logo, 'The State of New Jersey', 'NJHome', 'Services A-Z', 'Departments / Agencies', the 'Office of the Attorney General' logo, 'OAGHome', and 'Agencies / Programs / Units'. Below this is the main header with the 'NEW JERSEY DIVISION OF CONSUMER AFFAIRS' logo and the name 'Cari Fais, Acting Director' with a 'Read Bio' link. A secondary navigation bar contains a home icon, a search icon, 'Existing User Log In', and 'Create an Account'. A red box highlights the 'Create an Account' link, with a red arrow pointing to it and a text box that says 'Click Create an Account'. Below the navigation bar, the text 'Please select one of the following options:' is followed by three blue buttons: 'Validate a License or Registration', 'File an Application for License/Registration', and 'Download Application Manuals'. At the bottom, there is a contact email address: 'For any additional questions, you can contact the division at [regulatedbusiness@dca.njoag.gov](mailto:regulatedbusiness@dca.njoag.gov)'.

2. Fill out your Name and Email and click Submit

The State of New Jersey NJHome Services A-Z Departments / Agencies Office of the Attorney General OAGHome Agencies / Programs / Units



NEW JERSEY DIVISION OF  
**CONSUMER AFFAIRS**

Cari Fais  
Acting Director  
[Read Bio](#)



Existing User Log In Create an Account

## Create an Account

To begin creating your account to access the portal for the New Jersey Division of Consumer Affairs Regulated Business, please fill out the form below. All fields below are required. Once you have entered your information, click on the **Submit** button. Clicking this button will direct you to the MYNJ site to complete the setup for your account.

First Name \*

Last Name \*

Email \*

Confirm your email below \*

Submit

3. Please wait until the page finishes to load.

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Please wait...You are being redirected to MyNJ Registration Page!



4. If you do not have a MyNJ logon ID, click No. (If you do please scroll down to #8)



### Link LPS DCA RGB to myNewJersey

Do you have a myNewJersey Logon ID?

- Yes
- No

### Forgot Your ID or Password?

If you already have a myNewJersey logon ID, more information is available when you answer "Yes, I have a myNewJersey Logon ID" on this page.

### Why Do I Need a myNewJersey Logon ID?

Here are [answers](#) to common questions.

5. Please create a logon ID and password.



### Link LPS DCA RGB to myNewJersey

Do you have a myNewJersey Logon ID?

- Yes  
 No

Information to create your new myNewJersey account:

Choose a myNewJersey Logon ID:

Choose a password:

Retype your password:

First name:

Last name:

If you forget your ID or password later, we'll ask you the following question. If you answer it correctly, we'll send your ID or a new password to your email address.

Question you want us to ask:

Your answer:

Email address:

Retype your Email address:

**Forgot the Logon ID to a myNewJersey account you already set up?**

If you created a myNewJersey Logon ID before but forgot what it is, we can send it to you by tapping or clicking [here](#). Don't create another logon ID.

[Continue](#)

### Forgot Your ID or Password?

If you already have a myNewJersey logon ID, more information is available when you answer "Yes, I have a myNewJersey Logon ID" on this page.

### Why Do I Need a myNewJersey Logon ID?

Here are [answers](#) to common questions.

6. Now you are logged in the RGB portal. Please fill out your number, title, etc. and click Update.

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Home / Profile

## Profile

Please provide some information about yourself, not your business.

You must enter the required information below and save your profile, before you can proceed with your business profile and submitting an application with the Division.

To save your profile, you may click to 'Update' button at the bottom of the page. After saving your profile, you can click the 'My Businesses' button on the top navigation bar to enter information related to your business.

Your Information

<b>First Name *</b> RGB	<b>Last Name *</b> Test
<b>E-mail *</b> rgbtest@test.com	<b>Phone *</b> (908) 888-8888
<b>Opt-Out of Electronic Notifications</b> <input checked="" type="radio"/> No <input type="radio"/> Yes	
<b>Job Title</b> IT	
<b>Do you intend to file an application as an agent?</b> <input checked="" type="radio"/> No <input type="radio"/> Yes	

Update

Make sure you fill enter the Phone number and then click Update when completed.

7. Portal Access Request, My Agent Applications and My Businesses will now appear after you successfully update your profile.

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Portal Access Request My Agent Applications My Businesses RGB Test

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 RGB Test

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After saving your profile, you can click the 'My Businesses' button on the top navigation bar to enter information related to your business.

Once the profile has been updated you will see "Portal Access Request", "My Agent Applications" and "My Businesses"

Your profile has been updated successfully.

Your Information

<b>First Name *</b>	<b>Last Name *</b>
<input type="text" value="RGB"/>	<input type="text" value="Test"/>
<b>E-mail *</b>	<b>Phone *</b>
<input type="text" value="rgbtest@test.com"/>	<input type="text" value="(908) 888-8888"/>

**Opt-Out of Electronic Notifications**

No  Yes

**Job Title**

**Do you intend to file an application as an agent?**

No  Yes

8. If you have a MyNJ logon ID, click Yes.

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 **myNewJersey**  
powered by njolt

### Link LPS DCA RGB to myNewJersey

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### Why Do I Need a myNewJersey Logon ID?

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9. Please login.

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NJ.gov | Services | Agencies | FAQs

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powered by njolt

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Information about your existing myNewJersey account:

myNewJersey Logon ID:

Password:

[Continue](#)

### Forgot Your Logon ID?

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### Forgot Your Password?

If you have a myNewJersey Logon ID but forgot your password, we can reset it and send it to you: tap or click [here](#).

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<b>Update</b>	

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No  Yes

**Job Title**

**Do you intend to file an application as an agent?**

No  Yes