

Instructions

Before completing the application, please read the instructions relating to each question.

Question 5 Designation of Agent:

- Must be an individual who is not an owner, director or principal of the applicant.
- Must be a resident of New Jersey.

Question 9

- If you answer “Yes” to question 9(a), your license will be denied until you provide the Division with a written release issued by the lenders or guarantors stating that you have cured the default or are making payments on the loan in accordance with a repayment agreement approved by the lender or guarantor.
- If you answer “Yes” to question 9(b), your license will be denied until the court or the Probation Division certifies that the conditions that resulted in the denial are satisfied.
- Federal law limits the issuance or renewal of professional or occupational licenses, certificates or registrations to U.S. citizens or qualified aliens. To comply with the federal law, you must indicate whether you are a U.S. citizen or a legal alien. Check the appropriate box and, if you are not a U.S. citizen, attach a copy of your alien registration card (front and back) or other documentation issued by the office of U.S. Citizenship and Immigration Services (USCIS). Please refer to the enclosed list which explains the status of aliens and the appropriate documents which may be submitted.
- Questions about your immigration status and whether or not it qualifies you for work under federal law should be directed to the USCIS at 1-800-375-5283. If you are not a U.S. citizen and do not fall within any of the alien status categories in the application, please check “other.”

Alien Status Categories

The following are categories of alien status. The alien status documents listed for each category are the most commonly used documents that the office of U.S. Citizenship and Immigration Services (USCIS) provides to aliens in those categories. You may provide other acceptable evidence of your alien status even if that evidence is not listed below.

1. An alien lawfully admitted for permanent residence under the Immigration and Naturalization Act (I.N.A.). Evidence includes:
 - INS Form I-551 (Alien Registration Receipt Card, commonly known as a “green card”); or
 - Unexpired Temporary I-551 stamp in foreign passport or on INS Form I-94.
2. An alien who is granted asylum under section 208 of the I.N.A. Evidence includes:
 - INS Form I-94 annotated with stamp showing grant of asylum under section 208 of the I.N.A.;
 - INS Form I-688B (Employment Authorization Card annotated “274a. 12(a)(5).”
 - INS Form I-766 (Employment Authorization Document) annotated “A5.”
 - Grant letter from the Asylum Office of USCIS; or
 - Order of an immigration judge granting asylum.
3. A refugee admitted to the United States under section 207 of the I.N.A. Evidence includes:
 - INS Form I-94 annotated with stamp showing admission under s.207 of the I.N.A.;
 - INS Form I-688B (Employment Authorization Card) annotated “274a. 12(a)(5).”
 - INS Form I-766 (Employment Authorization Document) annotated “A3,” or
 - INS Form I-571 (refugee Travel Document).
4. An alien paroled into the United States for at least one year under section 212(d)(5) of the I.N.A. Evidence includes:
 - INS Form I-94 with stamp admission for at least one year under section 212(d)(5) of the I.N.A. (Applicant cannot aggregate periods of admission for less than one year to meet the one-year requirement.)
5. An alien whose deportation is being withheld under section 243(h) of the I.N.A. (as in effect immediately prior to September 30, 1996) of Section 241(b)(3) of such Act (as amended by section 305(a) of division C of Public Law 104-208). Evidence includes:
 - INS Form I-688B (Employment Authorization Card) annotated “247a. 12(a)(10).”
 - INS Form I-766 (Employment Authorization Document) annotated “A10,” or
 - Order from an immigration judge showing deportation withheld under s.243(h) of the I.N.A. as in effect prior to April 1, 1997, or removal withheld under s.241(b)(3) of the I.N.A.

6. An alien who is granted conditional entry under section 203(a)(7) of the I.N.A. as in effect prior to April 1, 1980. Evidence includes:
 - INS Form I-94 with stamp showing admission under s.203 (a)(7) of the I.N.A.;
 - INS Form I-688 (Employment Authorization Card) annotated “274a. 12(a)(3)”;
 - INS Form I-766 (Employment Authorization Document) annotated “A3.”
7. An alien paroled into the United States for less than one year under section 212(d)(5) of the I.N.A. (Evidence includes INS Form I-94 showing this status.)
8. An alien not in categories 1 through 8 above who has been admitted to the United States for a limited period of time (a non-immigrant). Non-immigrants are persons who have temporary status for a specific purpose. (Evidence includes INS Form I-94 showing this status.)

Please note:

- You must send with your completed application a sample of each and every form your business will use.
- The Order for Service and Estimate forms may be combined providing the combined form contains the same information and type size.
- The applicant may add his/her/their business name, address, telephone number, license number and logo to these forms.

Vehicle lettering (N.J.S.A. 13:44d-2.1g and h)

All trucks must be marked in conspicuous lettering, at least three inches high on the passenger and driver side of the truck cab, and on the passenger and driver side of the truck’s trailer with: (1) the name of the licensee; (2) the words “License Number” or “Lic. #” followed by the letters and numbers as they appear on the license certificate; and (3) the name of the registered owner or lessee of the vehicle, if it is different from the licensee’s name.

Fees

You must carry a copy of your license on each moving truck and display one in each office."The applicable fee is \$400 plus \$35 for each license. e.g. ABC Moving Company has one office, one registered warehouse and 5 trucks. ABC’s annual fee is \$400 + 6 x \$35 (\$210). The total fee"would be \$610.

Tariff

Tariffs may be viewed at the Division’s offices during normal business hours. Please call 973-504-6442 to schedule an appointment.